

The **TAFE STEP** program is available at the following **TAFE** campuses :

Metropolitan South Institute of TAFE

- Alexandra Hills
- Mt Gravatt
- Yeronga
- Loganlea
- Browns Plains

SkillsTech Australia

- Acacia Ridge

Southbank Institute of Technology

- South Bank (South Brisbane)

This program is aimed to increase the number of students who gain and maintain long term employment.

This project has been funded under the Department of Employment, Economic Development and Innovation
Skilling Queensland Queenslanders for Work Initiative

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THE BUILDING BLOCKS TO ...

...long term employment



SUPPORTING PEOPLE WITH DISABILITIES to join the workforce

WHAT is the TAFE STEP program ?

The TAFE STEP Program prepares students with disabilities or those who need extra assistance, to enter employment through specialised training programs and support.

The Disability Service Officer or Student Service Officer at your TAFE can assist you to determine your eligibility for the TAFE STEP Program.

WHO can apply ?

TAFE students who :

- Have a disability and would like support to find employment or to find and complete their vocational placement
- Need specialised assistance
- Are currently not receiving support from a Disability Employment Service or Job Services Australia

WHAT is in it for you ?

- Comprehensive support by experienced and professional trainers
- Job search training and support
- Reference materials to take away and assist with your job search
- Training and support once you have achieved employment to ensure it is a long term outcome
- Referral to other support agencies as required
- Assistance with obtaining Workplace Modifications



STUDENT support

Students can be assisted to develop an Individual Career Plan which identifies the support they need to complete their vocational placement or find work. Support will then be provided based on the student's individual requirements.

- Assistance to find an appropriate employer for a vocational placement
- Support during the vocational placement to ensure you reach the competencies required for that placement
- Assessment and development of a comprehensive vocational profile
- Employability Skills Training which assists you to learn the skills you need to start work
- Individual job search training including interview skills, resume writing, how to find job leads
- Assistance with writing job applications and other job search activities
- Individualised support for up to six months after you start work

